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Ref. : T3/10.1.4 – AP116/15 (ATM)

24 August 2015

**Subject:** The Fifth Meeting of the Regional ATM  
Contingency Plan Task Force (RACP/TF/5)  
(Bangkok, Thailand, 01 – 04 December 2015)

**Action required:** To reply by **13 November 2015**

Sir/Madam,

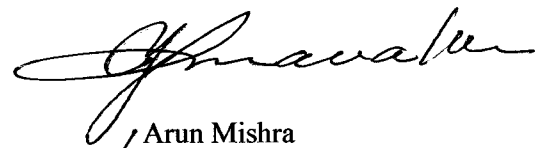
I have the honour to invite your Administration to participate in the Fifth Meeting of the Regional ATM Contingency Plan Task Force (RACP/TF/5) to be held at the ICAO Asia and Pacific Regional Office in Bangkok, Thailand from 01 – 04 December 2015.

RACP/TF/5 will continue the work of developing sub-Regional contingency route structures and flight level allocation schemes, standardized contingency procedures, and regional guidance for contingency responses to volcanic ash cloud and similar events.

Enclosed herewith are the Provisional Agenda (**Attachment A**), Registration Form (**Attachment B**) and Meeting Bulletin (**Attachment C**). I am requesting that you kindly provide, at your earliest convenience and not later than **13 November 2015**, the name(s) of the delegate(s) from your administration that will be attending the meeting.

It is strongly recommended that papers to the meeting should be submitted no later than two weeks prior to the meeting date, via email to the Regional Office. Participants should obtain copies of meeting materials from the website of the ICAO Asia/Pacific Regional Office at <http://www.icao.int/APAC/Meetings/Pages/default.aspx> prior to the commencement of the meeting.

Accept, Sir/Madam, the assurances of my highest consideration.



Arun Mishra  
Regional Director

**Attachments:**

- A – Provisional Agenda
- B – Registration Form
- C – Meeting Bulletin

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